



June 17th, 2025

Dear Alexis

Thank you for your participation in the Reflective and Effective Teaching (RET) Certificate Program from September 23rd, 2024, to June 13th, 2025, organized by the Searle Center for Advancing Learning and Teaching. This letter confirms that you have successfully completed the 120-hour program which included the following components:

- **Seminars and Topics:** Establishing a Pedagogical Framework, Creating a Sense of Belonging in the Classroom, Understanding Course Design, Planning for Assessments, Facilitating Learning and Reflecting on and Evaluating Teaching.
- **Written artifacts developed:** Teaching statement, Course Description and Objectives, High Impact Teaching Practices reflection, Assessment Plan with Sample Assessment, Lesson Plan with Assessment, Teaching Evaluation Plan.
- **Mentorship:** discussed written artifacts with faculty mentor and learned how to apply pedagogical frameworks in the classroom.
- **Workshops:** attended workshops related to teaching and learning offered at Northwestern University and created reflections based on these workshops.
- **Discussion Sections:** participated in discussion section meetings in RET, which included expansive dialogue with other RET participants around topics connected to teaching and learning.

Thank you for your dedication to creating student-centered learning communities.

Sincerely,

Joshua L Watson

Assistant Director of Engaged Learning